

Tuesday, 3 December 2024

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## EXECUTIVE

You are summoned to a meeting of the Executive which will be held in Eynsham Village Hall, 46 Back Lane, Eynsham, OX29 4QW on **Wednesday, 11 December 2024 at 2.00 pm.**



Giles Hughes  
Chief Executive

To: Members of the Executive

Councillors: Andy Graham, Duncan Enright, Lidia Arciszewska, Hugo Ashton, Rachel Crouch, Andrew Prosser, Geoff Saul, Alaric Smith and Tim Sumner.

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

# AGENDA

1. **Declarations of Interest**  
To receive any declarations of interest from members of the Executive on any items to be considered at the meeting.
2. **Apologies for Absence**  
To receive any Apologies for Absence from Members of the Executive.  
The quorum for the Executive is 3 Members.
3. **Minutes of Previous Meeting (Pages 5 - 14)**  
To approve the minutes of the previous meeting, held on 20 November 2024.
4. **Receipt of Announcements**  
To receive any announcements from the Leader of the Council, Members of the Executive or the Chief Executive.
5. **Participation of the Public**  
Any member of the public, who is a registered elector in the District, is eligible to ask one question at the meeting, for up to three minutes, of the Leader of the Council, or any Member of the Executive on any issue that affects the district or its people.  
  
Notice, together with a written copy of the question, must be provided to Democratic Services, either by email to:  
  
**[democratic.services@westoxon.gov.uk](mailto:democratic.services@westoxon.gov.uk)**  
  
or by post to:  
  
**Democratic Services, West Oxfordshire District Council, Woodgreen, Witney OX28 1NB.**  
  
Questions are to be received no later than 2.00pm two clear working days before the meeting (e.g. for a Wednesday meeting, the deadline would be 2.00pm on the Friday before).  
  
A response may be provided at the meeting, or within three clear working days of the meeting. If the topic of the question is not within the remit of the Council, advice will be provided on where best to direct the question.  
  
The appropriate Executive Member will either respond verbally at the meeting or provide a written response which will be included in the minutes of the meeting.
6. **Reports from the Overview and Scrutiny Committee**  
To consider any reports or recommendations from the Overview and Scrutiny Committee, which meets on 4 December 2024.
7. **Matters raised by Audit and Governance Committee**  
To consider any matters arising from the Audit and Governance Committee on 28 November 2024.

8. **Local Plan Annual Monitoring Report 2023-24 (Pages 15 - 84)**

Purpose:

To consider the Council's Local Plan Annual Monitoring Report for the period 2024-2024.

Recommendation:

That the Executive Resolves to:

- I. Note the content of the report.

9. **Service Performance Report 2024-25 Quarter Two (Pages 85 - 146)**

Purpose:

To provide details of the Council's operational performance at the end of 2024-25 Quarter Two (Q2).

Recommendation:

That the Executive resolves to:

- I. Note the 2024/25 Q2 Service Performance Report.

10. **Draft Budget 2025 – 2026, Version One (Pages 147 - 166)**

Purpose:

This report provides an update on the developing budget for 2025/26.

Recommendation:

That the Executive resolves to:

- I. Note the update on the developing budget for 2025/26.

11. **Mid-Point Review of Car Parking Strategy (Pages 167 - 198)**

Purpose:

To provide a mid-point update on the progress of the recommendations arising from the 'Review of Car parks' report approved by Executive in October 2023.

Recommendation:

That the Executive resolves to:

- I. Note the content of the report.

(END)